



Paws for People®

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Procedure regarding “new handlers.”

1. **Congratulations to you AND your dog on “passing” your assessment!**
2. **You are required to commence with visits within 1 calendar-month of being assessed! Should you not commence with visits during this time, your assessment will become null and void and you & your dog will have to be re-assessed.**
3. **You will be required to attend and observe the visits you wish to do - initially without your dog.**
4. **You will be required to register with Paws for People® BEFORE commencing with supervised visits. An ‘E’ mail confirming registration and visit dates must be sent to Lesley de Klerk. The following documentation MUST be in place prior to the FIRST supervised visit with the dog:**
 - Payment of R75.00 (per dog) to cover public liability insurance before your dog may accompany you on a visit. This is per year or part thereof. Our year runs from December through to November for public liability payments.**
 - Working parameters; last page to be signed and faxed back to L. de Klerk.**
 - Annual vaccinations are necessary and not negotiable including rabies.**
 - Veterinary Certification annually and a fecal flotation test (bi-annually) completed and signed by your Veterinarian.**
 - Up to date De-Worming Schedule.**
 - Up to date Frontline/Tick & Flea Control Schedule.**
 - Supervised visit sign-off Sheet.**
 - All of the above in a file which will be available at every visit.**
 - NO HANDLER AND DOG TEAM MAY COMMENCE WITH SUPERVISED VISITS UNLESS ALL OF THE ABOVE DOCUMENTATION IS AVAILABLE TO THE UNIT LEADER. THE UNIT LEADER HAS THE RIGHT TO ASK FOR THIS FILE AT ANY TIME.**
5. **The handler & dog team are required to attend PFP situational training sessions; notice of these events will be sent out by ‘E’ mail.**
6. **Provided all of the above requirements have been met, the handler and dog must complete six supervised visits (6). Each of these visits will be assessed and recorded on the Supervised visit sign-off sheet by the Unit Leader.**
7. **When the handler and dog team have completed 6 supervised visits, without incident, they may qualify for permanent certification, however, should an incident occur, and the dog is deemed unsuitable, the R75.00 public liability cover is NOT refundable.**

- 8. Once qualified, the dog should ALWAYS wear a PFP bandana/jacket, and the handler, a PFP T-shirt/shirt for all visits. (Dog Jackets incur a R100.00 deposit and remain the property of Paws for People®).**
- 9. Kindly ensure that you have your own personal liability insurance cover in place, even though Paws for People® has PL cover.**
- 10. The above procedures are non-negotiable for safety reasons. Please read and understand these rules before commencing with AAA or AAT visits.**
- 11. As stated on the original questionnaire that you filled out, you are required to attend a minimum of 2 visits a month (even if this is to the same facility.) Should you not comply with this rule we will not be able to extend to you the preferential rates we get from our sponsors on food etc. You (and your dog) will also have to apply for re-assessment.**